

APPLICATION FOR EMPLOYMENT

The Diamond Child Development
115D Macedonia Road
Gaffney, SC 29341

Application Date: _____

PERSONAL INFORMATION

Full Name: _____
First Middle Last Prefers to be called

Address: _____ City: _____ State: _____ Zip: _____

Cell Phone: _____ SS#: _____ Birthdate: _____

Email: _____

Emergency Contact: _____ Phone: _____ Relation: _____

Ages of children needing childcare: _____

EDUCATION HISTORY

High School Attended _____ Received ☐ Diploma ☐ GED

College(s) Attended _____ Major: _____

EMPLOYMENT INFORMATION

What position are you applying for? _____ ☐ Full-Time ☐ Part-Time

When can you start: _____ Hours Available to work: _____

Why are you interested in working at The Diamond? _____

How did you hear about us? _____

Are you related to anyone that has been or is currently employed with us? _____

Have you ever been convicted of a crime? _____ If yes, please explain: _____

_____ Date this occurred: _____

EMPLOYMENT HISTORY

Most Recent Employer _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Dates of Employment _____ to _____ Reason for leaving: _____

Next Recent Employer _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Dates of Employment _____ to _____ Reason for leaving: _____

Next Recent Employer _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Dates of Employment _____ to _____ Reason for leaving: _____

My signature below indicates that I understand the following:

- **CPR and FIRST AID and 15 hours of continuing education are qualifications of my job and if hired I will be responsible for attending a course provided by The Diamond Child Development on my own time.**
- **If I terminate my employment with The Diamond Child Development Center within six(6) Months of my hire date, any costs associated with my hiring will be deducted from my final check.**
- **All information on this application is true and correct, if any information is found to be false, my employment may be terminated immediately.**

Signature _____

Office Use Only

Start Date: _____ Legal Date: _____ Termination Date: _____

Reason for Termination _____

Worked Notice? _____ Eligible for Rehire: _____ Rehire Date: _____

Door/Procure Code: _____ Endeavors # _____

Starting Pay: _____

Date	Increase